

Flight Tests/Training/AoC  
Bookings and cancellations  
January 2023

1. I work through my company Air Safety Matters Ltd., and comply with the following terms and conditions. The CAA always insists on pre-payment of fees for all flight tests conducted by them and on their behalf. ASM reserves the right to do the same.
2. By their very nature, flight tests, training and Assessments of Competence are very dependent upon suitable weather, aircraft serviceability, candidate and examiner health. Any of these reasons may legitimately result in a postponed test/training.
3. Air Safety Matters (ASM) will normally offer a replacement date and examiner within 7 days of any cancellation, abnormally 14 but In the event, a replacement date cannot be found within that period, a full refund will be offered.
4. ASM reserves the right to request a booking fee, normally £100 which may be required at the time of booking. The balance of the full test/training fee should be paid usually no later than three days (72hrs) before the day of the flight.
5. NB: The £100 booking fee will reserve the date and is normally non-refundable unless ASM is unable to provide an examiner. Once paid, it guarantees the Examiner's attendance and availability exclusively to the candidate. The balance of the test/training fee should be received by ASM no later than 72 hours prior to the test date.
6. For bookings in excess of five days duration, it is usual to request pre-payment of 50% of the anticipated costs of training, before the training starts. The remaining 50% will be invoiced approximately half way through the training course and should be paid within 7 days receipt of invoice to ensure continuity of training.
7. A cancellation (not a postponement) of the test or training for any reason other than weather, aircraft unserviceability or candidate health made within 72 hours of the test/training date/time will result in test and training fees forfeit and charge, less the cost of any pre-paid travel costs.
8. Cancellations made prior to 72 hours of the test or training date/time will be eligible for a complete refund less an administration charge of up to £50.
9. **No test, training or assessment may go ahead without pre-payment unless with the prior agreement and acceptance of ASM.**
10. Any booking of David Hoy or his associates through Air Safety Matters Ltd is an understanding and an acceptance of these terms and conditions.

These revised Ts and Cs become effective immediately.